



Wall Design Request Form

This form is for Horizontal Wall Applications only!

Phone: (866) 983-3267 Fax: (205) 449-4430 email: info@DesignTheSpace.com

After you fill out and submit this form, we will send you a price quote for your project. After that, and upon receipt of a non-refundable \$100 deposit, we will create and send a formal quote to you complete with architectural drawings, a components list and a delivered price. Note: your \$100 deposit will be applied to your purchase!

Date: _____
Project Name: _____ Project Contact: _____
Address: _____ City _____ State _____ Zip _____
Daytime Phone: _____ Fax: _____ E-mail: _____
Dealer Name: _____ Dealer Contact: _____

STEP 1: Define Project Stage.

- Wallboard has been applied or is existing.
Room is rough framed.
Thickness of wallboard: 1/2" 5/8" other
Thickness of finished floor material: 3/8" 1/2" 3/4" other

STEP 2: Define Product Scope.

Please specify the following selections with a check mark in the provided box.

1. Style:

- ClassicTraditional (Raised panel with beaded rails)
ClassicAmerican (Flat panel with beaded rails)
ClassicModern (1/8" Revealed flat panel with flat rails)
ClassicBeadboard (Beaded design panels with beaded rails)
ClassicCottage (2-tier system 12"x 12" panel above beadboard panel with beaded rails)

2. Specifications:

ClassicTraditional, ClassicAmerican and ClassicModern

- System Height: 32" 36" 40" 44" 56" 60" Custom Ht
Panel Width: 9" 12" 15" 18" 23" 31" Custom

ClassicBeadboard

- System Height: 32" 36" 40" 44" 69" 73" 104" 108" Custom

ClassicCottage

- System Height: 48" 56"
Panel Style in Top Tier (Required): Flat Raised

3. Species & Finishes:

ClassicTraditional, ClassicAmerican, ClassicBeadboard, ClassicCottage and ClassicModern

- Species (Option 1): Primed Paintable Oak Maple Cherry
Finish: Unfinished Primed Only White Nutmeg Merlot Warm Chestnut
Tuscan Coffee Natural/Clear Golden Honey Cinnamon

ClassicRustic (Rustic Maple)

- Finish: Unfinished Nutmeg Merlot Warm Chestnut
Tuscan Coffee Natural/Clear Golden Honey Cinnamon

*Please continue to page 2 of the Wall Design Request Form to complete your design request.

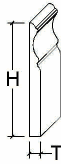
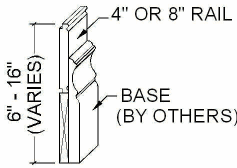
Wall Design Request Form (continued)

Project Name: _____ Date: _____

4. Baseboard(s):

New England Classic wall systems are provided with a standard baseboard in heights of 4" or 8" depending on system height. If you choose to use a secondary baseboard in conjunction with New England Classic baseboard, please check the box below and supply the dimensions requested.

- Built-up baseboard** (REQUIRED - Enter dimensions below.)



Thickness (T): _____ Height (H): _____

5. Casing Option(s) (i.e. door & window trim): Please select one (1) option.

- Please supply appropriate New England Classic CasingPak. (4 1/2" system)
 Owner supplied or already existing casing (REQUIRED - Enter dimensions below.)



Thickness (T): _____ Width (W): _____
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STEP 3: Sketch Room Plan and Select Appropriate Project Measuring Guideline.

- Copy the Design Request & Sketch Sheet for **each room**.
- Fill in name of room on each sheet.
- Please determine project conditions and complete your Project Design in accordance to the **Project Measuring Guideline (#)** indicated below.
 - If Owner is keeping existing casing. **Follow Project Measuring Guideline Example #1**
 - If using New England Classic Casing. **Follow Project Measuring Guideline Example #2**
 - If Owner is supplying casing which is not currently installed. **Follow Project Measuring Guideline Example #2**
 - If project is in rough framing stage. (No wallboard installed) **Follow Project Measuring Guideline Example #3**

STEP 4: Submit to Design The Space

- Fax all pages to (205) 449-4430 or EMAIL to info@designthespace.com
- --or--
- Mail to: Design The Space /Design Request Form
4155 Parkway Drive
Florence, AL 35630

For more information, call us at (866) 983-3267



Wall Design Request Data Chart & Sketch Sheet

Print your Project Name to allow Design Services to track Sketch Sheet information to the proceeding Design Request Form data sheet.

Project Name: _____ Date: _____

General Notes:

ITEM	DOOR = D WINDOW = W HEATER = H OTHER = O				UNIT SIZE		WINDOW SILL/JAMB	CASING-DIMENSIONS REQUIRED IF NEW OR REPLACING CASING	
	D	W	H	O	WIDTH	HEIGHT	HEIGHT	WIDTH	REVEAL
1									
2									
3									
4									
5									

Room Name: _____

Design Sketch Area:

***Please make a copy of Wall Design Request & Sketch Sheet for each room.**



Wall Design Request Data Chart & Sketch Sheet

Print your Project Name to allow Design Services to track Sketch Sheet information to the proceeding Design Request Form data sheet.

Project Name: _____ Date: _____

General Notes:

ITEM	DOOR = D WINDOW = W HEATER = H OTHER = O				UNIT SIZE		WINDOW SILL/JAMB	CASING-DIMENSIONS REQUIRED IF NEW OR REPLACING CASING	
	D	W	H	O	WIDTH	HEIGHT	HEIGHT	WIDTH	REVEAL
1									
2									
3									
4									
5									

Room Name: _____

Design Sketch Area:

***Please make a copy of Wall Design Request & Sketch Sheet for each room.**

Project Measuring Guideline Examples

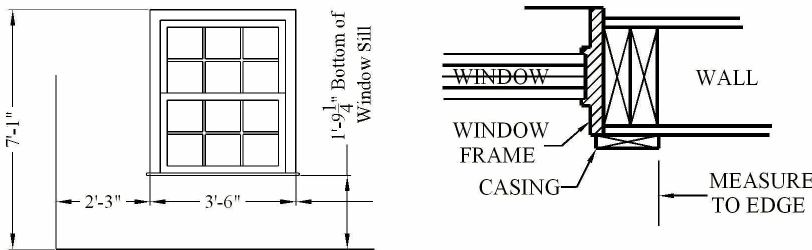
#1 Example Project with existing casing & wallboard installed.

Follow these guidelines and record your measurements on the sketch sheets & chart provided. Start with one wall and then repeat for each wall.

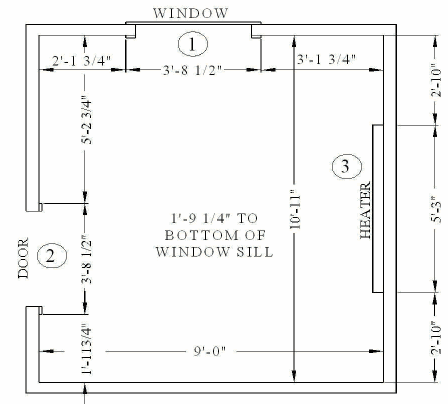
1. Measure overall length of walls.
2. Measure from wall corner(s) to *outside edge of existing casing* on windows, doors & other items that could interfere with wall paneling (Do not include switches & outlets). Repeat process for each wall elevation.
3. Measure width of window & door openings from *outside edges of casing*.
4. Measure sill height from bottom of sill to finished floor.
5. Measure height of window & door openings from *outside edge of casing* to finished floor.
6. Enter dimension information into project data chart.
7. Sketch project, dimension and label items.
8. See examples below for guidance.

ITEM	D = DOOR W = WINDOW H = HEATER O = OTHER				UNIT SIZE		WINDOW SILL/FRAME	CASING -DIM REQUIRED IF NEW OR REPLACING CASING	
	D	W	H	O	WIDTH	HEIGHT	HEIGHT	WIDTH	REVEAL
1		✓			3'-6"	7'-1"	1'-9 1/4"		
2	✓				3'-6"	7'-1"			
3			✓		5'-3"	0'-9"			
4									
5									

Project Data Chart Example



Measuring to Existing Casing Example



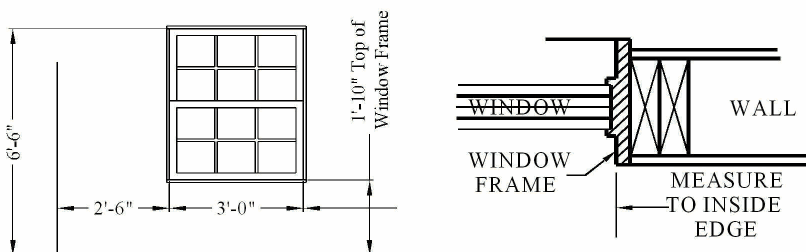
Project Sketch Dimensioned to Existing Casing

#2 Example Project with no casing or replacement casing & wallboard already installed

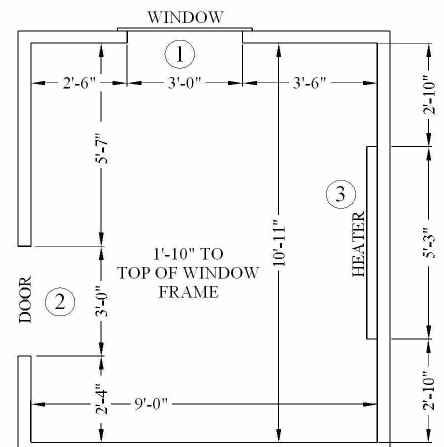
1. Measure overall length of walls.
2. Measure from wall corner(s) to *uncased* frames on windows, doors & other items that could interfere with wall paneling (Do not include switches & outlets). Repeat process for each wall elevation.
3. Measure width of window & door openings from *uncased* frame openings.
4. Measure sill height from top of window frame to finished floor.
5. Measure height of window & door openings from *uncased* frame to finished floor.
6. Enter future casing & reveal width into project data chart.
7. Enter dimension information into project data chart.
8. Sketch project, dimension and label items.
9. See examples below for guidance.

ITEM	D = DOOR W = WINDOW H = HEATER O = OTHER				UNIT SIZE		WINDOW SILL/FRAME	CASING -DIM REQUIRED IF NEW OR REPLACING CASING	
	D	W	H	O	WIDTH	HEIGHT	HEIGHT	WIDTH	REVEAL
1		✓			3'-0"	6'-6"	1'-10"	0'-4"	0'-1/4"
2	✓				3'-0"	6'-6"		0'-4"	0'-1/4"
3			✓		5'-3"	0'-9"			
4									
5									

Project Data Chart Example



Measuring to Unit Inside Frame- No Casing



Project Sketch Dimension to Unit Inside Frame

Project Measuring Guideline Examples

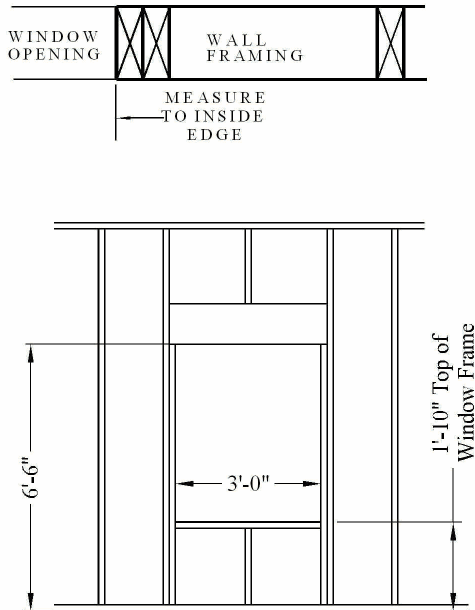
#3 Example Project at rough framing stage with no wallboard installed

Follow these guidelines and record your measurements on the sketch sheets & chart provided. Start with one wall and then repeat for each wall.

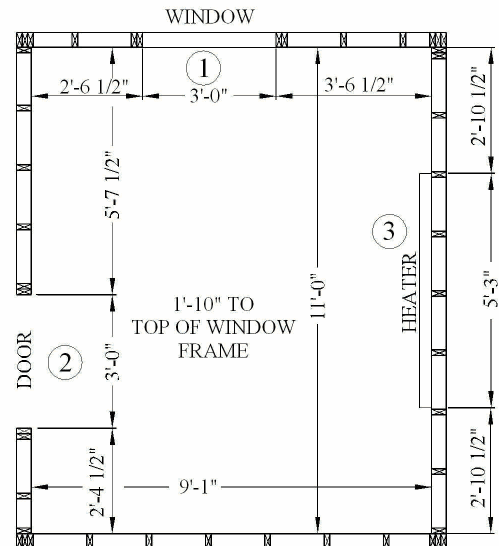
1. Measure overall length of walls.
2. Measure wall corner(s) to inside edge of rough opening (RO) for windows, doors & other items that could interfere with wall paneling (Do not include switches & outlets). Repeat process for each wall elevation.
3. Measure width of window & door rough openings (RO).
4. Measure sill height from sub floor to inside top edge of sill rough opening.
5. Measure height of rough opening for window & door openings, from sub floor to bottom of header.
6. Enter dimension information into project data chart.
7. Enter future casing width & reveal width to be applied or installed.
8. Sketch project, dimension and label items.
9. See examples below for guidance.

ITEM	D = DOOR W = WINDOW H = HEATER O = OTHER				UNIT SIZE		WINDOW SILL/FRAME	CASING -DIM REQUIRED IF NEW OR REPLACING CASING	
	D	W	H	O	WIDTH	HEIGHT	HEIGHT	WIDTH	REVEAL
1		✓			3'-0"	6'-6"	1'-10"	0'-4"	0'-1/4"
2	✓				3'-0"	6'-6"		0'-4"	0'-1/4"
3			✓		5'-3"	0'-9"			
4									
5									

Project Data Chart Example



Measuring Rough framing- Window



Project Sketch Dimension to Unit Inside Frame